

## **Information Notice – Processing of Personal Data** (Art. 13, Regulation (EU) 2016/679)

### **Data Controller**

Under the terms of Regulation (EU) 2016/679 (“**GDPR**”), we hereby inform you that your personal data will be processed by Teksid Aluminum S.r.l. with registered offices at Via Umberto II 5, Carmagnola – Turin - Italy, ("**Data Controller**"), which will act as the data controller for your personal data.

### **Types of personal data processed**

The Data Controller will process information related to you and falling within the definition of Art. 4(1) GDPR, collected in the context of the execution of the undersigned contract and the performance of the services set out in the said agreement.

This information includes, but is not limited to, your name, surname, mobile phone number and e-mail address and, in general, contact details (names, e-mail addresses, phone numbers, etc.) for your contact persons. This information is hereinafter collectively referred to as "**Personal Data**".

### **Personal Data processing purpose, legal bases and nature**

Your Personal Data will be processed, where strictly necessary, to achieve the following purposes:

- a) To execute contractual obligations, as well as to answer any specific requests for assistance or information;
- b) To fulfil any legal, accounting and/or tax obligations which the Data Controller may be subject to.

The legal bases for these processing purposes are, respectively, Art. 6(1)(b) GDPR, Art. 6(1)(c) GDPR, and Art. 6(1)(f) GDPR.

It is entirely optional for you to provide your Personal Data to the Data Controller for the above purposes; however, if you choose not to, it will generally not be possible to execute the contract.

### **Transfers of Personal Data and recipients**

Your Personal Data may be shared with:

- Individuals who have been authorised by the Data Controller to process your Personal Data, after having signed a confidentiality agreement (e.g., the Data Controller’s employees and system administrators);
- Consultants and financial institutions, for accounting and administrative purposes – these entities act as autonomous data controllers to the Data Controller;
- Public authorities, agencies or other bodies, with which it may be mandatory to share your Personal Data under the applicable law or to comply with binding orders from those authorities.

### **Personal Data retention**

Your Personal Data will be kept by the Data Controller for the time necessary to perform the obligations set out in the contract. Additionally, your Personal Data may be kept beyond that period, where necessary for the Data Controller to establish, exercise or defend against any legal claims related to the performance of those services or the processing of your Personal Data, according to the statute of limitations provided for in the applicable law.

You may obtain additional information on retention periods from the Data Controller, at: [privacy@teksid.com](mailto:privacy@teksid.com)

### **Your rights**

As a data subject, you are entitled to exercise the following rights before the Data Controller, at any time:

- To access your Personal Data being processed by the Data Controller (and/or obtain a copy of that Personal Data), as well as obtain information on the processing of your Personal Data;

- To correct or update your Personal Data processed by the Data Controller, where it may be inaccurate or incomplete;
- To request the erasure of your Personal Data being processed by the Data Controller, where you feel that the processing is unnecessary or otherwise unlawful;
- To request the restriction of the processing of your Personal Data, where you feel that the Personal Data processed is inaccurate, unnecessary or unlawfully processed;
- To exercise your right to portability: the right to obtain a copy of your Personal Data provided to the Data Controller, in a structured, commonly used and machine-readable format, as well as the transmission of that Personal Data to another data controller.

Any requests to exercise these rights are to be addressed to the Data Controller, in writing at: [privacy@teksid.com](mailto:privacy@teksid.com).

In any case, please note that, as a data subject, you are entitled to file a complaint with the competent supervisory authorities for the protection of Personal Data, under Art. 77 GDPR, if you believe that the processing of your Personal Data carried out by the Data Controller is unlawful.